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| Level | Accessibility | Description | Researcher Support & Discovery | Security | Tools |
| 1 | Researchers are provided with information on the accessibility of born-digital materials | Provide required descriptive elements for a collection-level record and at least one descriptive note about the processed digital materials | Support basic access to and duplication of content. Have a knowledgeable staff member to provide assistance | Provide access to open, authentic, virus-free content on a dedicated on-site public access computer with security measures implemented based on local policies | Provide local access via an on-site public access computer with open and common software to render widely used file formats |
| 2 | Researchers are able to find accessible information and metadata about the materials they need | Provide required descriptive elements for a multilevel record and specified descriptive notes | Provide additional technical documentation. Have multiple staff for assistance. Seek feedback from researchers | Provide secure remote access to open content using platforms that meet local requirements for secure remote access based on institutional policies and access control needs | Provide tools to support enhanced access and exploration of content, and software to support evaluation and investigation of files; provide mechanism for semi-mediated distribution |
| 3 | Researchers are able to  render/use materials | Provide metadata that describes and documents actions taken upon the materials in the collection. Provide direct links to digital content | Provide additional technical guidance and support for emulation and content analysis. Conduct regular assessments of access services and develop new services to fill gaps | Create additional access controls for secure on-site or remote access to conditionally restricted materials, utilizing anonymization, redaction and encryption tools when necessary; perform periodic audits of infrastructure and practices | Provide remote access and sophisticated tools for exploring, rendering, and interpretation of data; provide hardware and software to support access to legacy/obscure content, including emulation services |